

# ARRIVAL GUIDE

## FOR INTERNATIONAL EXCHANGE STUDENTS

Spring 2025

### STARTER CHECKLIST



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## Pre-Arrival

Passport & visa (X1/X2)	Travel tickets	Luggage	Dorm room & off-campus housing
<ol style="list-style-type: none"> <li>1. Your passport must be valid for at least 6 months beyond the end date of your exchange study (or any planned travel), and it must contain at least 2 empty visa pages.</li> <li>2. Most likely, you will receive X2 visa, which is issued to those who study in China for a period of no more than 180 days. Most students receive single entry on their X2 visa, which means that students cannot leave the Chinese mainland during the exchange semester.</li> <li>3. You can apply for one additional entry at Fudan's ISO during their exchange semester. Details will be introduced during the orientation info session.</li> <li>4. Students who do exchange for one academic year may receive X1 visa, which is issued to those who intend to study for more than 180 days. X1 visa holders need to apply for residence permit within 30 days of arrival in the country</li> </ol>	<ol style="list-style-type: none"> <li>1. You may book your flight ticket after you have successfully obtained a student visa.</li> <li>2. We recommend you to purchase trip insurance in case you need to make any changes to your travel itinerary. Please read your admission letter and exchange emails carefully, as exchange students are required to attend the exchange student orientation events prior to classes starting.</li> <li>3. We do NOT recommend you arriving China too early, as early arrival is not permitted for exchange students who live on-campus, and off-campus housing may cost a lot.</li> <li>4. You need to confirm the exam dates of your enrolled courses with the professors before you arrange your return flights and travel plans, as some exams may be scheduled during the last session of the class, while some may happen during the last 2 weeks of the semester.</li> </ol>	<ol style="list-style-type: none"> <li>1. We strongly recommend you not to travel with a lot of luggage as it is usually much cheaper to buy stuff in China than bring them from home with you.</li> <li>2. There will be some necessary things for you to pack no matter what.               <ol style="list-style-type: none"> <li>a. <u>Your Carry-On:</u> Plane tickets, passport with valid visa, admission letter, copy of your visa form, credit card, a small amount of cash, school address and host coordinator contact info, emergency contact list, basic clothes, laptop and mobile phone, medicine and prescriptions, notebook and a pen, etc.</li> <li>b. <u>Your Luggage:</u> Clothes, shoes, personal toiletries, documents and copies, electronic items, books, personal essentials and basics, etc.</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Fudan offers on-campus dorms for international students, but rooms may be limited so there is no guarantee that all students will be able to live on-campus. Photos and details of Fudan International Student Dorm Buildings can be found <a href="#">at here</a>.</li> <li>2. For Fall exchange students, on-campus dorm online application usually starts in early/mid-August, and for Spring students, dorm application may happen in early February. Students will receive emails about this before the application starts.</li> <li>3. Exchange coordinators will provide students tips and resources to look for off-campus housing. Also, it is required that you report and keep updating your off-campus residential address to the exchange office for safety purposes.</li> </ol>

## Arrival Period

Airports	Public transportation	Taxi & ride-hailing app Didi	Credit card & some cash
<ol style="list-style-type: none"> <li>1. There are 2 major international airports in Shanghai, Pudong and Hongqiao.</li> <li>2. From <b><i>Pudong International Airport (PVG)</i></b>, you may               <ol style="list-style-type: none"> <li>a. Take Airport Express Line 4, from Pudong Airport bus station to Wujiaochang bus station. (*80 minutes ¥23 approx.)</li> <li>b. Take Shanghai Maglev Train to Longyang metro stop, and transfer to Line 18 to Fudan University metro stop. (*80 minutes ¥54 approx.)</li> </ol> </li> <li>3. From <b><i>Hongqiao International Airport (SHG)</i></b>, you may               <ol style="list-style-type: none"> <li>a. Take Line 10 to Guoquan Road metro stop. (*80 minutes ¥5 approx.)</li> <li>b. Take a taxi or a Didi directly from the airport to FDSM Guoshun Campus, or to your arranged accommodation (*60 minutes ¥100-200 approx.)</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. FDSM is conveniently located in Yangpu District, Shanghai, where there are several transportation options available to students.</li> <li>2. Train tickets booking service is available <a href="#">at here</a>. You may view Shanghai Metro Map <a href="#">at here</a>, or check out <a href="#">here</a> to explore more about transportations.</li> <li>3. We encourage you to review Map App like Apple Maps, Google Maps or Gaode Maps (CN) to explore the routes, so that you know how to get where you want to go once you arrive in Shanghai or other cities in China.</li> <li>4. You may need to purchase the public transportation card or at least one-way ticket at the service booths or ticket machines that appear in every metro station. The public transportation card can be used for metro, city bus, taxi and ferry when you travel around the city. It is a stored value card and can be topped up in metro stations or some convenience stores.</li> <li>5. Shared bikes are the most popular way to get around FDSM. Check out <a href="#">here</a> to explore how to ride a shared bike.</li> </ol>	<ol style="list-style-type: none"> <li>1. On-demand transportation is available in most areas in Shanghai through an app on your mobile device. It is more expensive than public transportation but fast and convenient.</li> <li>2. Taking a taxi is a fast and easy way to get around Shanghai. You can find out more about taxis, fares and tips <a href="#">at here</a>.</li> <li>3. DiDi is the most popular ride-hailing app, and provides options for both taxis and private cars. Price can vary mainly depending on the car type, actual distance traveled, trip duration and additional tolls.</li> <li>4. You may download Didi through Apple or Android app stores, or use it through Wechat Service or Alipay. Find out how to use it <a href="#">at here</a>.</li> <li>5. Kindly note that Fudan does NOT offer parking on campus to students.</li> </ol>	<ol style="list-style-type: none"> <li>1. Shanghai offers a variety of payment options for international students and foreign tourists. And credit cards with UnionPay, Visa or MasterCard logo can be accepted by most places in the city.</li> <li>2. Carrying a small amount of cash may help you when your credit card or mobile payment does not work. But please keep in mind that it is very unsafe to carry large amounts of cash at any time.</li> <li>3. Mobile payment is popular in Shanghai, that makes you pay like a local. Both Alipay and WeChat Pay accept international cards. Find out more about payment methods <a href="#">at here</a>, or some more linked webpages <a href="#">at here</a>.</li> </ol>

## Getting Settled

Moving into campus dorms, hotels or apartments	Residence registration & Insurance	Setting up mobile phone	Fudan UIS & student eCard
<ol style="list-style-type: none"> <li>1. If you have applied for on-campus housing, you will be told what day you can arrive. Fudan International Students Dormitory is located at No. 57 Wudong Road. Dorm building introduction info can be found <a href="#">at here</a>. Please contact your respective administrators for any questions.</li> <li>2. For temporary housing, there are some 4-star &amp; 5-star hotel options close to FDSM Guoshun campus:               <ol style="list-style-type: none"> <li>a. Crowne Plaza Shanghai Fudan</li> <li>b. Hyatt Regency SH, Wujiaochang</li> <li>c. Pagoda Hotel Shanghai Wujiaochang</li> <li>d. Atour Hotel Wujiaochang Daxue Road</li> <li>e. Howard Johnson Caida Plaza SH</li> </ol> </li> <li>3. Quality housing in Shanghai, especially in the city center area can be hard to find, but range from cheaper to much expensive apartment buildings. Many students choose to share apartments with other students. FDSM exchange office usually put together apartment hunting platforms to assist students with locating housing.</li> <li>4. Check out <a href="#">here</a> for some housing tips!</li> </ol>	<ol style="list-style-type: none"> <li>1. Exchange students are required to register their place of residence or temporary accommodation with the local police within 24 hours of arriving at the address.</li> <li>2. If you live on-campus, you can receive the Registration Form of Temporary Residence after your check-in from the reception desk of dorm buildings. If you live in hotels, the receptionists will do the registration. Make sure to ask them for the Registration Form.</li> <li>3. If you live in off-campus apartments, please follow the instructions <a href="#">at here</a> to complete your residence registration as soon as you settle in.</li> <li>4. Any changes on your residential address need to be updated and registered again through the above procedures.</li> <li>5. All exchange students are required to purchase insurance <a href="#">at here</a>. ¥400 for one semester; and ¥800 for one academic year.</li> </ol>	<ol style="list-style-type: none"> <li>1. Three major mobile phone service providers in China are: China Unicom, China Mobile and China Telecom. You can find their service centers near Fudan campuses. Getting a local SIM card will greatly help you to navigate many local Apps and digital payments.</li> <li>2. You may follow <a href="#">here</a> for step-by-step setting up mobile services, or <a href="#">at here</a> for more mobile &amp; internet information.</li> <li>3. There are also some banks around campus such as Bank of China (BOC) and Agricultural Bank of China (ABC) where you can access services in English. Some banks may not accept semester-long exchange students.</li> <li>4. You may find out more information about how to open a bank account <a href="#">at here</a>.</li> </ol>	<ol style="list-style-type: none"> <li>1. Exchange students can apply for physical student card, or access eCard via mobile phone, to enter campuses, pay in dining halls, or get into libraries and gyms.</li> <li>2. Physical student card can be applied at Room120, North Wing of Administrative Building, Handan Campus.</li> <li>3. You may access Fudan eCard on your phone, instead of carrying the physical card. eCard page is <a href="#">at here</a>, or search “复旦 eCard” via Wechat.</li> <li>4. <a href="#">Your Fudan UIS</a>: use your Fudan student number (11-digit, starting with 2) as username and the initial password is fDu+last 6 digits of your passport/Chinese ID/travel permit for HK/Macau/Taiwan number (case sensitive, replacing any letter (A-Z) with number “0”)</li> <li>5. You may top up your campus card anytime through digital payment. Check out the instructions <a href="#">here</a>.</li> </ol>

## Orientation Week

Passport registration & student gathering	Orientation info session	Buddy program	Cultural tours	Campus map & wifi
<ol style="list-style-type: none"> <li>All exchange students are required to attend the mandatory student registration &amp; exchange orientation events one week prior to the semester.</li> <li>We consider absence on a case-by-case basis. Students who have to miss the orientation dates need to contact the exchange coordinators.</li> <li>You need to bring passport or Chinese ID to complete the registration on campus. You will receive an orientation kit upon successful registration, and know what to expect during orientation and beyond.</li> <li>During the evening time of registration day, students will meet their exchange peers and Fudan student buddies for casual dining on-campus.</li> </ol>	<ol style="list-style-type: none"> <li>During the info session day, you will have opportunities to get to know key support staff assisting you during your stay at FDSM.</li> <li>Sessions will be covering important information relevant to you as an international student, including introduction to the university, visa policies, insurance, career services, academic conduct and exchange student events, to help you have a smooth transition to Fudan life.</li> <li>You may ask any questions that concern you throughout the sessions to the person who is responsible for certain jobs. Presentation slides will be shared with all exchange students after the events.</li> </ol>	<ol style="list-style-type: none"> <li>Following the info sessions, Fudan buddies will join the orientation together with exchange students for icebreaker games, as well as student-led campus tours.</li> <li>Your paired Fudan buddy will offer assistance on getting settled, help you prepare for classes, answer questions you may have, or help you get to know great things FDSM has to offer.</li> <li>Buddy program is a one-semester commitment, so anytime during the exchange semester you need help or just want to go for coffee, try contact your Fudan buddy!</li> </ol>	<ol style="list-style-type: none"> <li>City tour or/and day trip from Shanghai are optional for exchange students to join. Cultural trips aim to provide students a full immersion to explore the culture in China.</li> <li>The tour expenses are covered by the School, including transportation, tickets, lunch, and travel insurance. Personal incidentals are the responsibility of each student. We also provide FDSM clothing for students who participate in the tours.</li> <li>Exchange students can collect stamps at every participating event during the orientation week on the Stamp Card, and redeem school gifts.</li> </ol>	<ol style="list-style-type: none"> <li>FDSM Guoshun campus is located at 670 Guoshun Road, near Fudan Handan main campus. Guoshun campus map can be found <a href="#">at here</a>.</li> <li>FDSM Zhengli campus is located at 558 Zhengli Road, and entrance is on Guotong Road. Students taking MBA courses will visit Zhengli campus a lot.</li> <li>Exchange students may visit dining halls, sports facilities or administrative buildings that are located in Fudan campuses. Find out on-campus locations <a href="#">at here</a>. Fudan searchable map is <a href="#">at here</a>, but in Chinese.</li> <li>You can log in with your Fudan UIS to access wifi when you are around the campus. Instructions please check out <a href="#">here</a>.</li> </ol>

## Semester Kick-off

Courses & schedules	Extracurriculars	Dining & campus life	Jobs & internships	Student support directory
<ol style="list-style-type: none"> <li>Undergraduate-level exchange students will join an academic workshop during the orientation info session, to get more information about course list, syllabus and online registration.</li> <li>Graduate-level exchange students usually finish course selection 2 months prior to the semester. And course adjustment will need an additional email confirmation from student's home school.</li> <li>Any questions about courses, students may reach out to exchange coordinators who will guide you to find the right contact person.</li> <li>The Student Code of Conduct applies to any student enrolled in a course at FDSM, including exchange students. The School may take disciplinary action against a student who violates academic rules and regulation.</li> </ol>	<ol style="list-style-type: none"> <li>All exchange students are very welcome to join all kinds of student events on/off-campus throughout the semester.</li> <li>FDSM exchange office will introduce featured programs opened to exchange students during the orientation info session. Email notifications and Wechat messages will also be sent to students to remind of the registration.</li> <li>Besides those featured activities hosted by the school, we encourage you to actively participate in any event that align you're your interest and goals, to showcase your unique strengths and make a positive impact, or just for an experience and for fun!</li> </ol>	<ol style="list-style-type: none"> <li>With physical student card or eCard, exchange students can visit Fudan dining halls and enjoy food with reasonable price. You can see the list (CN) of dining halls available to students <a href="#">at here</a>.</li> <li>Exchange students can also experience other student services on campus, including free shuttle buses for different campuses, sports facilities, residential services, healthcare and sustainable campus policies. Please check out Fudan logistics service guide <a href="#">at here</a>.</li> </ol>	<ol style="list-style-type: none"> <li>International exchange students holding X2 visa is eligible for unpaid internships during their exchange semester.</li> <li>Students with internship offer and other required documents can go to Shanghai Exit-Entry Bureau to apply for transferring X2 visa to S2 visa, the legit internship visa.</li> <li>Kindly note that students holding S visa cannot apply for one additional entry, meaning that students cannot leave Chinese mainland with S2 visa.</li> <li>Off-campus internship documents and procedures can be found out <a href="#">at here</a>.</li> <li>FDSM career services open to all exchange students. You are welcome to join campus talks, professional lectures, career fairs and recruitment events.</li> </ol>	<p><b>FDSM exchange office (IEC)</b>  <a href="mailto:fdms_iec@fudan.edu.cn">fdms_iec@fudan.edu.cn</a>            Room 805, Lidasan Building,            FDSM Guoshun campus</p> <p><b>Fudan international students office (ISO)</b>  <a href="mailto:iso@fudan.edu.cn">iso@fudan.edu.cn</a>            No. 220 Handan Road, Fudan            Handan campus</p> <p><b>FDSM career development office (CDO)</b>  <a href="mailto:cdo@fudan.edu.cn">cdo@fudan.edu.cn</a>            Room 701, Lidasan Building,            FDSM Guoshun campus</p> <p><b>Emergency Phone Numbers</b>            Police: 110            Fire: 119            Ambulance: 120            Fudan Security Department:            021-65642221 (CN)</p>